

CABELL COUNTY PUBLIC LIBRARY

Regular Board Meeting

April 20, 2021

The meeting was called to order by the President, Charles Bagley, in the meeting room at the Main Library at 4:00 p.m. Board members present were Wendy Thomas, Betty Barrett and David Amsbary attended virtually and Jeanette Rowsey was present in person. Sara Ramezani, Kista Black, and Rob Davis staff members; Bill Patton, President of the Friends of the Library; and Judy Rule, Director, also attended.

Jeanette Rowsey moved and Betty Barrett seconded the motion to approve the minutes of the March 15, 2021 regular meeting as presented. Voted and passed.

Betty Barrett moved and David Amsbary seconded the motion to approve the following warrants from the regular account at Huntington Banks for March: checks numbered 56256 through 56372 totaling \$263,170.12, Smart Tax of \$55,291.62, and other direct deposits of state taxes, child support, and other ACH disbursements of \$10,045.10, and from the payroll account checks numbered 35517 through 35530 and vouchers numbered 42018 through 42287 for direct deposits with the transfer totaling \$191,824.97 for a total expenditure of \$520,331.81 from the regular account. There were two checks written from the construction account in the amount of \$72,930.01. The total amount of checks written was \$593,261.82. Voted and passed.

Reports included the following:

- The Library will be changing all email accounts to a new domain name—cabellcountylib.org. This will be used instead of cabell.lib.wv.us. We will use the first and last name of employees with a “.” between the names. Therefore, my email will change to judy.rule@cabellcountylib.org. It will not improve the length of the email but it should make it easier to understand. The Office of Technology is changing the state produced emails but we decided that we should have our own. All our affiliates agreed. The cost is \$48.00 per year and Cabell is only responsible for \$12.00 because Putnam, Lincoln, and Wayne have their own name as well.
- \$3,800 has been raised for leaves on the Giving Tree since the open house on Thursday. We have brochures and are using social media to get the word out.
- Audre Kaye’s house is for sale and our “secret shopper” asked to see it. Amanda reported that it was filthy dirty and had lots of visible flaws. Most of the damage has occurred during the last two years that it has sat empty.
- Betty Barrett reported that the law firm her son works with in Charleston has a person who only deals with estates and takes cases like this pro bono. She will follow up with them to see what can be done. It was agreed that this is a good move.

Jeanette Rowsey moved and Betty Barrett seconded the motion to approve the following lease and contracts:

John Harris (Delbarton lease)	\$4,800.00
Mingo County Library Board	\$ 75,000.00
Williamson Library Board	\$33,200.00
Wayne County Library Board	\$100,000.00
Wayne County Bd. of Ed.	\$30,000.00
City of Kenova	\$5,000.00
Town of Ceredo	\$2,000.00

Putnam County Library Board	\$540,000.00
Logan Area Library	\$75,000.00
Buffalo Creek Memorial Library	\$75,000.00
Village of Barboursville	\$8,000.00
Town of Milton	\$ 3,000.00
City of Huntington	\$45,000.00
Huntington Junior College	\$ 5,000.00
Chapmanville Public Library	\$75,000.00
Mason County Public Library	none
Lincoln County Public Library	none

Voted and passed.

David Amsbary moved and Wendy Thomas seconded the motion to approve the salary increases as distributed. Voted and passed.

Jeanette Rowsey moved and Betty Barrett seconded the motion to use funds freed up by the PPP loan being forgiven as follows: \$300,000 to the construction account and \$85,902.00 to line item 730 in the regular checking account. Voted and passed.

Betty Barrett moved and Jeanette Rowsey seconded the motion to approve the 990 form as Kristy Browning has prepared. Voted and passed.

Jeanette Rowsey moved and David Amsbary seconded the motion to approve opening the main library until 8:30 on Monday evenings starting June 1. Voted and passed.

Betty Barrett moved and Jeanette Rowsey seconded the motion to approve the proposal from the City of Huntington for Information and Referral to dispense \$370,669.30 in Cares Act funding. Voted and passed.

Jeanette Rowsey announced that she will be relocating to Texas and has written a letter of resignation from this Board to be effective June 1. All members expressed their regret that she is leaving the Board and thanked her for her service.


Betty Barrett moved and Jeanette Rowsey seconded the motion to go into executive session to discuss the director's salary. Voted and passed.

Jeanette Rowsey moved and Betty Barrett seconded the motion to come out of executive session noting no action was taken while in the executive session. Voted and passed.

Betty Barrett moved and Wendy Thomas seconded the motion to increase the director's salary by 2 percent. Voted and passed.

There was no further business and the meeting adjourned.


 Judy K. Rule, Secretary


 Charles Bagley, President