

# **Cabell County Public Library**

## **Regular Board Meeting**

**April 17, 2024**

The meeting was called to order by the President, Charles Bagley, in the meeting room at the Main Library at 4:04 p.m. Board members in attendance were Charles Bagley, David Amsbary and Marsha Moses. Friends of the Library President, Jim Casto, was also present. Breana Bowen, Director, was also in attendance. Betty Barrett attended virtually. Board members Wendy Thomas and Alyssa Bond were absent.

Marsha Moses moved and David Amsbary seconded the motion to approve the minutes of the March 20, 2024 meeting. Voted and passed.

Marsha Moses moved and David Amsbary seconded the motion to approve the following warrants from the regular account at Huntington Banks for checks numbered 60214 through 60294 and ACH voucher 85 through 87 totaling \$332,529.80, Payroll Tax of \$53,748.81, and other ACH disbursements of \$33.26 and from the payroll vouchers numbered 52406 through 52673 for direct deposits with the transfer totaling \$195,822.21. There were no checks written from the construction account. The total amount of disbursements was \$789,933.71. Voted and passed.

Marsha Moses moved and David Amsbary seconded the motion to file the 990 for audit. Voted and passed.

Marsha Moses moved and Charles Bagley seconded the motion to close all CCPL locations on Thursday, May 23<sup>rd</sup> for a staff training day. Voted and passed.

Marsha Moses moved and David Amsbary seconded the motion to allow the West Virginia Library Commission to complete the eRate for the Cabell County Public Library. Voted and passed.

Marsha Moses moved and David Amsbary seconded the motion to go into executive session to discuss personnel matters. Voted and passed.

Marsha Moses moved and Charles Bagley seconded the motion to exit executive session. No business was taken during session. Voted and passed.

Marsha Moses moved and Charles Bagley seconded the motion to approve the personnel budget as presented. Voted and passed.

In addition to the Director's Report:

Breana informed the board that the Friends of the Library plan to host a public forum on the state of the library on Monday, April 29<sup>th</sup> at 6:00 PM. All board members are invited to attend.

Breana discussed the roof bids that were received. The board gave Breana the authority to select the roofing company. Breana will check with references provided and ask for additional information from the companies before making a decision.

There was no other business and the meeting adjourned.

The next scheduled meeting will be on Wednesday, May 15 at 4:00PM at the Cabell County Public Library.

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Breana Bowen, Secretary

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Wendy Thomas, President