

CABELL COUNTY PUBLIC LIBRARY
Regular Board Meeting
January 21, 2020

The meeting was called to order by the President, Charles Bagley, in the Conference Room at the Main Library at 4:00 p.m. Board members present were Wendy Thomas, Jeanette Rowsey, and David Amsbary. Dennis Taylor, Lawyer for CCPL, Phoebe Randolph, Architect with Edward Tucker Architects, Inc., and Judy Rule, Director, also attended.

Jeanette Rowsey moved and Wendy Thomas seconded the motion to approve the minutes of the December 7, 2019 meeting as presented. Voted and passed.

Wendy Thomas moved and David Amsbary seconded the motion to approve the following warrants from the regular account at Huntington Banks for December: checks numbered 54653 through 54748 totaling \$191,930.51; Smart Tax of \$58,193.47; and other direct deposits of state taxes, child support, and other ACH disbursements of \$14,118.75, and from the payroll account checks numbered 35306 through 35318 and vouchers numbered 37418 through 37739 for direct deposits with the transfer totaling \$200,871.24 for a total expenditure of \$517,697.55 from the regular account making a total expenditure of \$583,925.93. Also approved were checks number 1281 to 1282 in the amount of \$35,050.27 from the construction account. Voted and passed.

Reports included the following:

- Judy Rule reported the Library had received notice from Phyllis Smith, County Clerk, that Maude Audre Christian Kaye's will had been filed for probate and the Library is included in the beneficiaries.
- Brian Tierney, head of Maintenance, has indicated that he plans to move back to Toledo and will be resigning soon.
- The work on repairing the Milton Library after the woman ran her car into the side of the building is almost done. There is some minor painting that needs to be done on the inside.
- The \$20,489.00 was moved from the Endowment Fund to the Main savings account in January.

Nothing has been done with the McCray account from the Foundation for the Tri-State Community. It will be on the February agenda.

Phoebe Randolph went over the changes made in the contract for the Barboursville construction with the current cost savings of \$504,667.00. The Board agreed that the item she suggested changing were appropriate. She was asked to continue to see if other savings could be found but no action was taken.

Dennis Taylor went over the spreadsheet he and Judy Rule developed to calculate the amount to ask the County Commission to issue bonds. It was recommended by the County Commission for the library to retain Steptoe and Johnson as bond counsel and to retain a placement agent for the bonds.

David Amsbary moved and Jeanette Rowsey seconded the motion to retain Steptoe and Johnson as bond counsel and authorize Judy Rule to sign the engagement letter. Voted and passed.

Wendy Thomas moved and Jeanette Rowsey seconded the motion to authorize Judy Rule to retain a placement agent pending the recommendation from Dennis Taylor. Voted and passed.

Jeanette Rowsey moved and David Amsbary seconded the motion to accept the Audit for the year ending June 30, 2019. Voted and passed.

Wendy Thomas moved and David Amsbary seconded the motion to approve the payment to the following per the audit:

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|--------------------------------|-------------|
| Buffalo Creek Memorial Library | \$11,851.00 |
| Chapmanville Public Library | 588.00 |
| Mingo County Public Library | 7,471.00 |
| Tri-State Literacy Council | 17,148.00 |
| Wayne County Public Library | 8,541.00 |

Voted and passed. Judy Rule noted that the Tri-State Literacy Board authorized \$15,000 of their carryover funds to go to the Barboursville construction so one of the small meeting rooms could be designated for the Literacy tutors.

Jeanette Rowsey moved and Wendy Thomas seconded the motion to approve Rob Davis going to Provo, Utah to COSUGI with the travel cost not to exceed \$1600.00. Voted and passed.

David Amsbary moved and Jeanette Rowsey seconded the motion to approve sending staff and board members to ALA in Chicago with the travel cost not to exceed \$7500. Voted and passed.

Jeanette Rowsey moved and David Amsbary seconded the motion to approve the revised budget in the amount of \$4,091,752.00. Voted and passed.

There was no further business and the meeting adjourned.

Judy K. Rule, Secretary

Charles Bagley, President