

Cabell County Public Library

Regular Board Meeting

June 22, 2023

The meeting was called to order by the President, David Amsbary, in the Conference Room at the Main Library at 4:00 p.m. Board members in attendance were Charles Bagley, Wendy Thomas, and Marsha Moses, and David Amsbary. Friends of the Library President, Jim Casto, was also present. Staff member Kista Black and Breana Bowen, Director, and Dennis Taylor, library attorney, also attended.

Wendy Thomas moved and Charles Bagley seconded the motion to approve the minutes of the May 17, 2023 regular meeting. Both voted and passed.

Charles Bagley moved and Wendy Thomas seconded the motion to approve the following warrants from the regular account at Huntington Banks for checks numbered 59263 through 59369 totaling \$328,821.62, Payroll Tax of \$8,833.37, and other ACH disbursements of \$33.26, and from the payroll account checks numbered 35848 through 35855 and vouchers numbered 49639 through 49903 for direct deposits with the transfer totaling \$196,256.75. There were no checks written from the construction account. The total amount of disbursements was \$534,451.40. Voted and passed.

In addition to the Director's Report:

- Breana noted that the Health Department provided a blood pressure check station at the Main Library for employees to track their blood pressure. These stations might also be provided to some of our branch locations.
- We might receive a donation of treadmills from Orangetheory in Barboursville for employees to use while off the clock. Breana checked with insurance to make sure this would be allowed. Insurance said it would be fine if they were used off the clock and employees signed a waiver.
- Breana and Kristy met with our insurance company about our renewal coverage. Our policy and premium look good. We are gathering information to determine if it would be beneficial to add more coverage.
- Summer Reading is off to a great start. All of our library locations had amazing kick off events. Registration and program attendance is great. Our staff is doing a wonderful job serving the community!
- The paint job at the Main Library is complete.

Marsha Moses moved and Wendy Thomas seconded the motion to approve the appointment of Charles Bagley, David Amsbary, Breana Bowen, and Kristy Browning to the audit committee. Voted and passed.

Marsha Moses moved and Wendy Thomas seconded the motion to enter into executive session to discuss legal matters. Voted and passed.

Charles Bagley moved and Wendy Thomas seconded the motion to come out of executive session. Voted and passed. No action was taken during executive session.

Additional Business: Wendy Thomas mentioned how great the Gallaher Library looks and encouraged the other Trustees to visit the location.

There was no other business and the meeting adjourned.

The next scheduled meeting will be our annual business meeting on Friday, July 14th at NOON at the Cabell County Public Library. Lunch will be provided.

Breana Bowen, Secretary

David Amsbary, President