

# **Cabell County Public Library**

## **Regular Board Meeting**

**May 17, 2023**

The meeting was called to order by the President, David Amsbary, in the Conference Room at the Main Library at 4:00 p.m. Board members in attendance were Charles Bagley, Wendy Thomas, Alyssa Bond and Marsha Moses). Friends of the Library President, Jim Casto, was also present. Staff member Kista Black and Breana Bowen, Director, and Dennis Taylor, library attorney, also attended.

Wendy Thomas moved and Charles Bagley seconded the motion to approve the minutes of the April 19, 2023 regular meeting as well as the minutes of the emergency meeting on April 6, 2023. Both voted and passed.

Charles Bagley moved and Marsha Moses seconded the motion to approve the following warrants from the regular account at Huntington Banks for March checks numbered 59176 through 59262 totaling \$160,328.06, Payroll Tax of \$66,628.37, and other ACH disbursements of \$12,456.65, and from the payroll account checks numbered 35840 through 35847 and vouchers numbered 49379 through 49638 for direct deposits with the transfer totaling \$197,824.73. There were no checks written from the construction account. The total amount of disbursements was \$437,773.05. Voted and passed.

In addition to the Director's Report, Breana noted that Jeremy Adams (purchaser the old library) is interested in possibly making a donation to the library. We also reviewed a memorial donation from the family of Rusty Parks for the Barboursville Library. Breana also provided an update on the Mountain Health UniteUs project. The paint project at main is set to begin in the coming weeks. Kristy is working on the audit bid.

Marsha Moses moved and Wendy Thomas seconded the motion to approve the signing of the old Library deed. Voted and passed.

Alyssa Bond moved and Marsha Moses seconded the motion to approve the contract for the electrical work at the Gallaher Library with Dixon Electric. Voted and passed.

Wendy Thomas moved and Marsha Moses seconded the motion to approve the extension of the Hoopla contract. Voted and passed.

Charles Bagley moved and Alyssa Bond seconded the motion to enter into executive session to discuss legal matters. Voted and passed.

Marsha Moses moved and Alyssa Bond seconded the motion to come out of executive session. Voted and passed. No action was taken during executive session.

Marsha Moses moved and Wendy Thomas voted to approve the lease and contracts (affiliate and city contracts) for 2023-2024. Voted and passed.

Wendy Thomas moved and Marsha Moses seconded the motion to approve the personnel budget for the 2023-2024 fiscal year. Voted and passed.

Charles Bagley moved and Marsha Moses seconded the motion to approve the 2023-2024 budget as presented. Voted and passed.

Alyssa Bond moved and Charles Bagley seconded the motion to approve the 990 for filing. Voted and passed.

Dennis Taylor gave an update to the Board on the Board of Education funding. Dennis is going to meet with the Park and Recreation legal in the next week. The park board is also planning on calling a meeting in the coming weeks. Dennis will provide an update at the next board meeting.

Wendy Thomas moved and Alyssa Bond seconded the motion to close Tuesday, May 30<sup>th</sup> and Monday, July 3<sup>rd</sup> in addition to our regularly scheduled holidays. Voted and passed.

There was no other business and the meeting adjourned.

The next scheduled meeting will be our regular meeting on Wednesday, June 21<sup>st</sup> at 4:00PM at the Cabell County Public Library.

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Breana Bowen, Secretary

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David Amsbary, President