

Cabell County Public Library

Regular Board Meeting

May 15, 2024

The meeting was called to order by Vice President, Charles Bagley, in the meeting room at the Main Library at 4:04 p.m. Board members in attendance were Charles Bagley, David Amsbary and Marsha Moses. Friends of the Library President, Jim Casto, was also present. Breana Bowen, Director, was also in attendance. Board members Wendy Thomas and Alyssa Bond were absent. Staff members Kristy Browning, Amanda Ross, and Michelle Kubiak were also present.

David Amsbary moved and Marsha Moses seconded the motion to approve the minutes of the April 17, 2024 meeting. Voted and passed.

Marsha Moses moved and David Amsbary seconded the motion to approve the following warrants from the regular account at Huntington Banks for checks numbered 60295 through 60365 and ACH voucher 98 through 114 totaling \$241,970.99, Payroll Tax of \$53,243.73, and other ACH disbursements of \$33.26 and from the payroll vouchers numbered 52674 through 52933 for direct deposits with the transfer totaling \$195,179.14 There were no checks written from the construction account. The total amount of disbursements was \$491,048.85. Voted and passed.

David Amsbary moved and Marsha Moses seconded the motion to approve pay applications 4 and 5 for the Gallaher electrical work to Dixon Electric. Voted and passed.

Marsha Moses moved and David Amsbary seconded the motion to approve the Affiliate Library and City contracts. Voted and passed.

Marsha Moses moved and David Amsbary seconded the motion to enter into an agreement with Thoroughbred Construction for the Main Library roof project. Voted and passed.

Marsha Moses moved and David Amsbary seconded the motion to approve the 2024-2025 budget as presented. Voted and passed.

Marsha Moses moved and David Amsbary seconded the motion to approve providing staff up to 4 hours of paid volunteer time a month with pending management approval. Volunteer agencies must be approved by CCPL human Resources. Staff cannot be paid by the volunteer agency to be considered approved time off. Voted and passed.

In addition to the Director's Report:

Breana mentioned that the back exterior of the Gallaher Library was vandalized. Our maintenance staff are going to repair the damage. The police were not contacted as the damage was not severe and there is no security footage of the incident.

Kristy Browning gave the Board an update on the PEIA/USI situation. Kristy indicated many staff members have switched plan and taken advantage of the health savings account option.

Breana provided a brief update to the Board in relation to the BOE situation.

There was no other business and the meeting adjourned.

The next scheduled meeting will be on Wednesday, June 19 at 4:00PM at the Cabell County Public Library.

Breana Bowen, Secretary

Wendy Thomas, President

