

Cabell County Public Library

Regular Board Meeting

September 20, 2022

The meeting was called to order by the President, David Amsbary, in Meeting Rooms 1&2 at the Main Library at 4:00 p.m. Board members in attendance were Betty Barrett, Wendy Thomas, Charles Bagley, Marsha Moses, and David Amsbary. Friends of the Library President Jim Casto was absent. Staff members Kista Black and Sara Ramezani, along with Breana Bowen, Director, also attended.

Betty Barrett moved and Wendy Thomas seconded the motion to approve the minutes of the August 16, 2022 regular meeting. Voted and passed.

Charles Bagley moved and Betty Barrett seconded the motion to approve the following warrants from the regular account at Huntington Banks for August: checks numbered 58310 through 58406 totaling \$363,604.16, Payroll Tax of \$75,972.32, and other ACH disbursements of \$6,083.71, and from the payroll account checks numbered 35756 through 35765 and vouchers numbered 46835 through 47307 for direct deposits with the transfer totaling \$197,809.55. There were two checks written from the construction account in the amount of \$6,836. The total amount of disbursements was \$650,851.68. Voted and passed.

In addition to the emailed director's report, meeting reports included the following:

- Main Circulation is offering some exciting outreach programs with Heritage Farm and the Huntington Museum of Art.
- Some staff would like for the library to be closed on Veteran's Day or allow veterans to have the day off. This will be tabled until next year.
- Breana is working with the affiliate directors to complete documentation for the auditors.

Wendy Thomas moved and Marsha Moses seconded the motion to sign the agreement with Ed Tucker, Architects, Inc. for the Gallaher Project. Voted and passed.

Betty Barrett moved and Charles Bagley seconded the motion to move the proceeds of the gala to the general budget to help with construction projects at the Gallaher and/or Main Library. Voted and passed.

Wendy Thomas moved and Betty Barrett seconded the motion to approve spending up to \$1,100 on food for In-Service Day. Voted and passed.

Wendy Thomas moved and Betty Barrett seconded the motion to allow Kayla Young to spend up to \$200 in travel costs for attending a conference. Voted and passed.

There was discussion of a meeting of the investment committee to discuss pulling down from the investment fund to cover construction costs at the Gallaher Library. This will be tabled for the October or November meeting.

The bids for the selling of the old Barboursville Library were reviewed and rejected. The board made the unanimous decision to have library attorney Dennis Taylor to notify the bidders of the rejection and contact a relator about putting the library on the market.

Charles Bagley moved and Wendy Thomas seconded the motion to enter executive session to discuss personnel matters. No decisions were made in executive session. Wendy Thomas made the motion to come out of executive session and Betty Barrett seconded the motion.

There was no other business and the meeting adjourned.

The next scheduled meeting will take place on Tuesday, November 15th at the Cabell County public Library.

Breana Bowen, Secretary

David Amsbary, President