

Cabell County Public Library

Regular Board Meeting

September 20, 2023

The meeting was called to order by the President, Wendy Thomas, in the meeting room at the Main Library at 4:02 p.m. Board members in attendance were Charles Bagley, Wendy Thomas, David Amsbary, and Marsha Moses. Alyssa Bond was absent. Friends of the Library President, Jim Casto, was also present. Staff members Kista Black, Kristy Browning, Michelle Kubiak, Amanda Ross, Katie Sanders, Lisa Frye, Angela Arthur, Sara Ramezani, Stacy Richardson Bond and Breana Bowen, Director, also attended. Marc Willams and Tom Hancock from Nelson Mullins Riley & Scarborough, LLP also attended. Longtime CCPL Trustee Betty Barrett and Sarah Ingram from the Herald Dispatch were also in attendance.

David Amsbary moved and Charles Bagley seconded the motion to approve the minutes of the July 14th, July 25th and the August 2nd meetings. Voted and passed.

Marsha Moses moved and David Amsbary seconded the motion to approve the following warrants from the regular account at Huntington Banks for checks numbered 59497 through 59576 totaling \$544,590.95, Payroll Tax of \$64,465.02, and other ACH disbursements of \$79,987.57 and from the payroll account checks numbered 35871 through 35876 and vouchers numbered 501170 through 50436 for direct deposits with the transfer totaling \$196,845.81. There were no checks written from the construction account. The total amount of disbursements was \$886,419.50. Also, to approve the warrants from the regular account at Huntington Banks for checks numbered 59593 through 59689 and ACH voucher 18-21 totaling \$305,998.99, Payroll Tax of \$64,428.19, and other ACH disbursements of \$3,253.92 and from the payroll account checks numbered 35877 through 35879 and vouchers numbered 50437 through 50699 for direct deposits with the transfer totaling \$196,690.53. There were no checks written from the construction account. The total amount of disbursements was \$576,460.06. Voted and passed.

In addition to the Director's Report:

- The 2023 Gala will be on Saturday, October 21st at 6:00PM. Breana encouraged all trustees to attend if possible.
- Breana thanked the staff for a successful Summer Reading Program. We had great attendance and many successful programs.
- The Jewel City Kickball League donated \$2,000 to our library and Barboursville City Council and Mayor Tatum donated \$10,000 for the Barboursville Library. We are so grateful for both donations and appreciate the support of our community!
- Stacy Richardson Bond was named WSAZ Hometown Hero. We are so proud of Stacy and thank her for her over 30 years of service to our community through the library.
- I&R will no longer be eligible for the DHHR grant. The grant will only be available for shelters. Breana is working with other agencies to restore this funding.
- The Wall Street Journal will be writing a story about our library! Breana has been talking to a reporter who is very interested in our library history as well as things we do to help our community.
- The radio will be at the library next week doing a live show. We will be discussing some of the resources we offer as well as some of our upcoming programs.
- Katie Curry, Branch Manager at the Guyandotte Library has put in her notice. She will be moving out west and will be terribly missed. Breana thanked Katie for her many years of service to the library.
- Breana and Kristy met with Solar Hollar. They are going to provide us some information about solar panels for our libraries.
- The new President of the Mingo Libraries is Mr. Matt Morre.
- The WVLC Libraries Facilities Improvement Grant is open. Breana is going to try and apply for a grant to help pay for a new roof at the Main Library.

- City Council member Tia “Fix” Rumbaugh provided an additional \$1,000 microgrant for a refillable drinking station. We will purchase and install the stations as soon as the funds are in.

Charles Bagley moved and Marsha Moses seconded the motion approve the audit contract with Ahmed Associates, LTD., P.C. for \$20,600 per year through fiscal year 2025. Voted and passed.

Marsha Moses moved and David Amsbary seconded the motion for up to 17 employees and 4 Board members to attend the Fall WVLA Conference in Huntington not to exceed \$3,500 for registration and banquet costs. Voted and passed.

David Amsbary moved and Marsha Moses seconded the motion to close the Main Library at 2:00PM on Friday, October 20th and all day on Saturday, October 21st to prepare for the gala. Staff will still report to work and curbside services will be offered. Branch locations will have normal hours. Voted and passed.

Charles Bagley moved and Marsha Moses seconded the motion to close all library locations for Inservice Staff Training on Friday, November 10th, 2023. Voted and passed.

David Amsbary moved and Charles Bagley seconded the motion to enter into Executive Session to discuss legal matters.

Charles Bagley moved and Marsha Moses seconded the motion to exit Executive Session. No action was taken during Executive Session. Voted and passed.

Breana wanted to thank attorney Marc Williams and his associates at Nelson Mullins Riley & Scarborough LLP for their assistance with legal matters. Their firm is taking on our current legal case pro bono. The library wants to stress our gratitude for helping us with this matter.

There was no other business and the meeting adjourned.

The next scheduled meeting will be on Wednesday, October 18th at 4:00PM at the Cabell County Public Library.

Breana Bowen, Secretary

Wendy Thomas, President