

## CABELL COUNTY PUBLIC LIBRARY

### Regular Board Meeting

September 15, 2020

The meeting was called to order by the President, Charles Bagley, in meeting room 2 at the Main Library at 4:00 p.m. Board members present were Jeanette Rowsey, Wendy Thomas (by telephone), and Betty Barrett. David Amsbary was absent. Judy Rule, Director; Amanda Ross, Kista Black, and Alexis Stewart also attended.

Jeanette Rowsey moved and Betty Barrett seconded the motion to approve the minutes of the August 25, 2020 regular meeting as presented. Voted and passed.

Betty Barrett moved and Jeanette Rowsey seconded the motion to approve the following warrants from the regular account at Huntington Banks for August: checks numbered 55483 through 55584 totaling \$251,503.80, Smart Tax of \$56,505.37, and other direct deposits of state taxes, child support, and other ACH disbursements of \$19,615.60, and from the payroll account checks numbered 35400 through 35415 and vouchers numbered 40119 through 40400 for direct deposits with the transfer totaling \$197,960.45 for a total expenditure of \$549,989.99 from the regular account. There was one check numbered 1291 in the amount of \$2,720.00 written from the construction account. The total amount of checks written was \$528,305.22. Voted and passed

Reports included the following:

- Rex Vanater, who works for the Putnam County Library, has agreed to make plexiglass shields for the branch libraries. His estimate of the total cost of materials and labor will be between \$4,500 and \$5,000.
- The construction at Barboursville has begun. At least, the contractor is moving equipment onto the site.
- The doors for West Huntington have been ordered. We are waiting for additional samples to come in before actually choosing the carpet for Guyandotte and Information and Referral.
- Judy Rule reported that she and Mary Lou were to attend an informational meeting done by Networkforgood on Thursday. Information that might help with fundraising will be shared.

We still have heard nothing concerning the estate of Audre Kaye so it was agreed that the Board authorize Charles Bagley to report Lawyer Bailey to the WV State Bar. Judy Rule reported that she had contacted the Library's lawyer Dennis Taylor concerning this and he reluctantly concurred.

Jeanette Rowsey moved and Betty Barrett seconded the motion to go into executive session to discuss personnel issues. Voted and passed

Betty Barrett moved and Jeanette Rowsey seconded the motion to come out of executive session noting no action was taken during the executive session.

Betty Barrett moved and Jeanette Rowsey seconded the motion to approve the salaries

for the remaining part of fiscal 2020-2021 as distributed with the addition of a comparable raise for the Director. This was done with the understanding that the salary schedule adopted 2015 would be revised prior to raises given in the spring. Voted and passed.

Jeanette Rowsey moved and Betty Barrett seconded the motion the revised budget for 2020-2021 be adopted as distributed. Voted and passed.

Wendy Thomas moved and Betty Barrett seconded the motion to approve two extra holidays for November/December. The Friday following Thanksgiving and New Year's Eve will be granted as extra holidays. The Saturdays following Christmas and New Year's will not be extra holidays, but the library will be closed and no staff scheduled to work so that staff will have two 4-day weekends. Voted and passed.

Jeanette Rowsey moved and Betty Barrett seconded the motion to move \$55,000 from the earnings from the 2020 Gala to the construction account with the understanding it will be used to match the NEH grant. Voted and passed.

There was no further business and the meeting adjourned.

  
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Judy K. Rule, Secretary

  
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Charles Bagley, President