

CABELL COUNTY PUBLIC LIBRARY
Regular Board Meeting
December 15, 2020

The meeting was called to order by the President, Charles Bagley, in the conference room at the Main Library at 4:00 p.m. Board members present were Jeanette Rowsey, David Amsbary and Betty Barrett. Wendy Thomas was absent. Bill Patton, President of the Friends of the Library and Judy Rule, Director, also attended.

Betty Barrett moved and Jeanette Rowsey seconded the motion to approve the minutes of the November 17, 2020 regular meeting as presented. Voted and passed.

Jeanette Rowsey moved and David Amsbary seconded the motion to approve the following warrants from the regular account at Huntington Banks for November: checks numbered 55810 through 55929 totaling \$421,354.69, Smart Tax of \$56,855.40, and other direct deposits of state taxes, child support, and other ACH disbursements of \$20,772.02, and from the payroll account checks numbered 35449 through 35467 and vouchers numbered 40944 through 41210 for direct deposits with the transfer totaling \$195,106.09 for a total expenditure of \$638,804.31 from the regular account. There was one check written from the construction account in the amount of \$102,481.84. The total amount of checks written was \$741,286.15. Voted and passed

Reports included the following:

- The auditors finished what they needed to do on site and said that we should receive a clean audit report. It will be finished and sent to the State Auditor by the end of the month.
- The library staff at the Main Library are starting an inventory project that will include all books and other materials in the Main Library. When it is finished, we will start with some of our branches so the catalog better reflects what we actually have in the collection.
- We have decided not to fill the “Reference/Extension Librarian” position that David Owens held prior to be promoted to Assistant Director for Adult Services. A new professional position will be created “Human Resources/Marketing”. We have decided to hire Amanda Ross for this position since she has received her Master’s degree for North Texas University. She will start January 1 and be responsible for Human Resources, continuing education including the In-service Day, the Library Connection, and overseeing marketing of the library, including the website.

The walls for the construction at Barboursville were delayed a week due to the virus and weather issues. The contractors say that the project is on schedule—maybe a couple of days behind, but everything seems to be progressing very well.

Judy Rule said that Dennis Taylor reported that he had spoken with Lawyer Bailey who assured him that Audre Kaye’s house is ready to go on the market.

When the auditors were here, they discovered a mistake had been made in allocating funds to the Gala. A check that had been received from the County Commission had been coded for the Gala in March. With the pandemic and the library closing, etc. the mistake was not noticed by staff. Since the Board voted to move \$55,000.00 from our regular account to the construction account and use the funds to match the NEH grant, that will not be possible. David Amsbary moved and Jeanette Rowsey

seconded the motion to leave the funds in the construction account but only use \$25,000.00 as matching funds and \$30,000.00 as simply funds moved from our regular account to the construction account. Voted and passed.

Jeanette Rowsey moved and Betty Barrett seconded the motion to approve the revised salary scale to be effective July 1, 2021. Voted and passed.

There was no further business and the meeting adjourned.


Judy K. Rule, Secretary


Charles Bagley, President