

# Cabell County Public Library

## Regular Board Meeting

June 21, 2022

The meeting was called to order by the Vice President, Wendy Thomas, in the Conference Room at the Main Library at 4:00 p.m. Board members in attendance were Betty Barrett, Charles Bagley, and Marsha Moses. Friends of the Library President Jim Casto was also in attendance. Staff members Kristy Browning and Kista Black along with Breana Bowen, Director, also attended. President David Amsbary was absent.

Betty Barrett moved and Charles Bagley seconded the motion to approve the minutes of the May 17, 2022 regular meeting as presented with the addition that no action was taken in the April 2022 Board Meeting during executive session. Voted and passed.

Betty Barrett moved and Charles Bagley seconded the motion to approve the following warrants from the regular account at Huntington Banks for May: checks numbered 57975 through 58095 totaling \$472,110.45, Payroll Tax of \$58,721.48, and other ACH disbursements of \$3,388.16, and from the payroll account checks numbered 35727 through 35738 and vouchers numbered 45935 through 46203 for direct deposits with the transfer totaling \$197,893.01. There were seven checks written from the construction account in the amount of \$927,169.26. The total amount of disbursements was \$1,669,154.46. Voted and passed.

In addition to the emailed director's report, meeting reports included the following:

- The library received a Save the Children grant for \$10,000 to go towards Youth Summer Reading.
- We contacted a few window washers to get estimates on cleaning windows for the Barboursville Library and Main Library.
- The library received a \$250.00 donation from a group of women in memory of their friend Linda Byrd.
- Norma Casto is in the process of planning the Library Gala. She is going to be sending out letters to prospective donors very soon.
- We are thinking about enrolling in the Overdrive Advantage Plus program. We will be able to set aside some of our eBook budget for this account and hopefully help shorten our hold wait times for our library users.

The Barboursville Library is nearing completion; however, there are still things that need to be completed that the construction crew is aware of and addressing. We believe we have one more payment to send E.P. Leach. We are hoping we do not have to draw down any more funds to cover the project. We are waiting until the construction team makes progress on the punch list to do the final walkthrough.

The West Library atrium construction will begin in the next couple of weeks.

Marsha Moses moved and Betty Barrett seconded the motion to approve the second revision of the 2021-2022 budget and to make a \$200,000 principal payment to WesBanco from the Capital Improvements fund. Voted and passed.

Charles Bagley moved and Marsha Moses seconded the motion to approve the new Cabell County Public Library logo. The logo will be purchased and adopted in July 2022. Voted and passed.

There was discussion about the upcoming empty board seat currently held by Betty Barrett. Betty announced that she did not wish to be reappointed to the board. Breana Bowen and the rest of the board thanked Betty for her many years of service to the library and community. The Board submitted a few recommendations to Breana Bowen. Breana will contact said individuals to see if they are interested in possibly being appointed to the Library Board. If so, Breana will contact the Board of Education and submit the recommendations on behalf of the library board. The individual selected will be appointed by the Board of Education for a five-year term.

Charles Bagley moved and Marsha Moses seconded the motion to go into executive session to discuss personnel matters. No action was taken during executive session. Charles Bagley moved and Marsha Moses seconded the motion to exit executive session.

There was no other business and the meeting adjourned.

The next scheduled meeting will take place on Friday, July 8<sup>th</sup> at the Cabell County public Library.



Breana Bowen, Secretary



David Amsbary, President