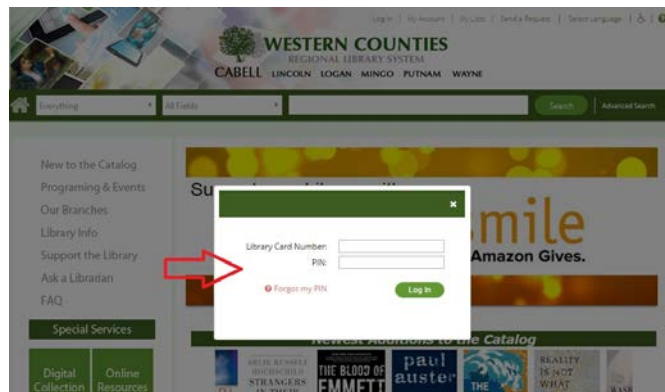


1. To renew your items online log-in on the home page using the log-in prompt at the top of the screen:



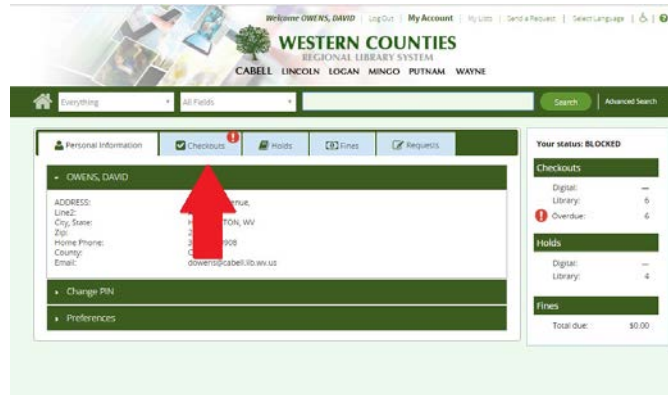
2. Enter your log-in details:



3. Select My Account from the buttons along the top:



4. When your account details open, click on Checkouts:



5. Use the renew prompts to renew whichever of your materials you wish to renew.

